

HAYDEN URBAN RENEWAL AGENCY
8930 North Government Way
Hayden, ID 83854
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Regular Meeting Minutes
City Hall
City Council Chambers
October 20, 2025 - 3:00 p.m.

CALL TO ORDER

Ms. Mitchell called the meeting to order at 3:00 PM.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Present (via Go To Meeting)
Steve Meyer	Present
Colin Meehan	Present
Randy McIntire	Present
Michael Thayer	Absent
Matt Roetter	Present
Joy Richards	Present

STAFF PRESENT

Pete Bredeson, Board Attorney (via Go To Meeting)
Melissa Cleveland, Executive Director
Lindsay Spencer, Clerk

PLEDGE OF ALLEGIANCE

Mr. Roetter led the Pledge of Allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

CALL FOR CONFLICTS OF INTEREST

None.

VISITOR/PUBLIC COMMENT

None.

CONSENT CALENDAR (Action Item)

1. Minutes
2. Bills
3. Financial Packet

Mr. Roetter moved to approve the consent calendar. Mr. Meyer seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

All members present voted to affirm. Motion passed.

NEW BUSINESS

1. Elections for HURA Officers (Action Item)

Discussion held regarding officer roles. Ronda Mitchell expressed willingness to continue as chair with limited in-person attendance.

Mr. Meyer moved to reelect the current slate of officers. Ms. Richards seconded the motion:

- Chair – Ronda Mitchell
- Vice Chair – Randy McIntyre
- Secretary – Colin Meehan
- Treasurer – Steve Meyer

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

All members present voted to affirm. Motion passed.

2. Approve Quote for Signs (Action Item)

Ms. Cleveland presented quote for two (2) 30" x 36" red-on-white 'Park at Your Own Risk' signs from Traffic Corps.

Signs will be installed to address winter liability concerns in the Owl Café gravel lot.

Mr. Meehan moved to approve purchase and installation of two (2) red 30x36 signs. Mr. McIntire seconded the motion.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Yes
Steve Meyer	Yes
Colin Meehan	Yes
Randy McIntire	Yes
Matt Roetter	Yes
Joy Richards	Yes

All members present voted to affirm. Motion passed.

REPORTS and OTHER NON-ACTION ITEM DISCUSSION

1. Civic Center Update

Ms. Cleveland reported on a tour of Mid-City Concerns Senior Center in Spokane attended by Steve, Randy, and Rhonda Newton (Hayden Senior Center).

Highlights included:

- Observations of kitchen layout, food delivery systems, and programming
- Recognition that senior and community center spaces require independence—separate kitchens and restrooms.
- Recommendation for the seniors to fund and equip their own kitchen.
- Owen, the Spokane center's director, shared successful fundraising methods and streamlined operations.
- Discussion of possible design changes, loading zones, and refining space programming to assist the architect with planning.

2. Executive Director's Report

- HURA District Expansion: Public hearing scheduled for November 18, 2025, before Hayden City Council.
- Audit: Data collection underway for FY25 audit.
- Bench Program: Pads to be installed fall 2025; painted benches expected in spring/summer 2026. Only one or two benches will be located on HURA property.

ADJOURNMENT

Next regular meeting scheduled for November 10, 2025

Mr. McIntire moved to adjourn. Ms. Richards seconded the motion.

Meeting adjourned at 3:33 p.m.