

HAYDEN URBAN RENEWAL AGENCY
8930 North Government Way
Hayden, ID 83854
www.haydenurbanrenewalagency.com

City Hall
City Council Chambers
Regular Meeting
January 13, 2025
3:00 p.m.

MINUTES

CALL TO ORDER

Mr. McIntire called the meeting to order at 3:00 p.m.

ROLL CALL OF BOARD MEMBERS

Ronda Mitchell	Absent
Steve Meyer	Absent
Colin Meehan	Present
Randy McIntire	Present
Michael Thayer	Present (via Go To Meeting)
Matt Roetter	Present
Joy Richards	Present

STAFF PRESENT

Pete Bredeson, Board Attorney (via Go To Meeting)
Melissa Cleveland, Executive Director
Lindsay Spencer, Clerk

PLEDGE OF ALLEGIANCE

Mr. Roetter led the pledge of allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA

No additions or corrections to the agenda.

CALL FOR CONFLICTS OF INTEREST

Mr. Meehan stated that his current employer has worked with, currently working with, or potentially will be working with two of the companies within the action items in the packet. Mr. Bredeson suggested Mr. Meehan recuse himself from voting on those action items.

VISITOR/PUBLIC COMMENT

No visitors or public comment.

CONSENT CALENDAR (Action Items)

1. Minutes
2. Bills
3. Financial Reports

Mr. Roetter moved to approve the Consent Calendar. Ms. Richards seconded the motion.

ROLL CALL OF BOARD MEMBERS

Colin Meehan	Yes
Randy McIntire	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by a majority roll call vote.

NEW BUSINESS

1. Notice of Award for Owl Café Demolition (Action Item)

The bids were presented in the meeting packet. Peck & Peck is the apparent low bidder.

Ms. Richards moved to execute the Notice of Award and Sign the Contract. Mr. Roetter seconded the motion.

ROLL CALL OF BOARD MEMBERS

Colin Meehan	Recused
Randy McIntire	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by a majority roll call vote.

2. Recommendation of Selection of Planning Consultant for Civic Center (Action Item)

Ms. Cleveland presented the two proposals received from Architects West and Bernard Wills Architects. Ms. Mitchell, Mr. McIntire, and Mr. Thayer reviewed and scored the proposals. The selection committee recommended going forward with Bernard Wills Architects. The next steps would be for Ms. Cleveland to meet with Bernardo Wills to develop scope and fee, then bring a contract back to the Board in February.

Mr. Roetter moved to select Bernardo Wills Architects as the Planning Consultant and have Ms. Cleveland meet with them to develop a scope and fee. Ms. Richards seconded the motion.

ROLL CALL OF BOARD MEMBERS

Colin Meehan	Recused
Randy McIntire	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by a majority roll call vote.

3. Project List for District Expansion Feasibility Report (Action Item)

City is working through the process of expanding the HURA District. The next part is the economic feasibility study. HURA to provide an all inclusive list of projects. Ms. Cleveland listed known projects.

Mr. Meehan moved to approve the Project List for District Expansion Feasibility Report. Mr. Roetter seconded the motion.

All members present voted to affirm. The motion passed.

4. Approve LGIP contact information change form (Action Item)

Due to City of Hayden staff changes Ms. Cleveland presented the form to change access from former City staff to Melissa Cleveland and Lindsay Spencer so HURA has access to balances and transfers.

Ms. Richards moved to approve the form to change LGIP account access to Melissa Cleveland and Lindsay Spencer. Mr. Meehan seconded the motion.

ROLL CALL OF BOARD MEMBERS

Colin Meehan	Yes
Randy McIntire	Yes
Michael Thayer	Yes
Matt Roetter	Yes
Joy Richards	Yes

The motion was approved by a majority roll call vote.

REPORTS

1. Executive Director's Report

Owl Café Sign has been removed and delivered to the museum for storage.

City and HURA will have a workshop in February or March to review the plan amendment.

Annual Report – Ms. Cleveland has prepared the report and Mr. Bredeson has reviewed it. Ms. Cleveland has some edits to make, and will notice it for the February meeting

Audit – Ms. Cleveland and City are working on compiling materials for FY24, due to State in June.

NEXT REGULAR MEETING

February 10, 2025 – Regular Meeting

ADJOURNMENT (Action Item)

Mr. McIntire adjourned the meeting at 3:38 p.m.